



BIDDING DOCUMENTS

For

“DISPOSAL OF UNSERVICEABLE/SCRAP ITEMS”

May 2024

Secretary, Disposal Committee, CPPAG.
Central Power Purchasing Agency (Guarantee) Ltd.
Address :- Shaheen Plaza, Plot No. 73 West, A.K. Fazl-ul-Haq Road, Blue Area, Islamabad
Phone: +92-51-111-922-772 Ext #116



Central Power Purchasing Agency (Guarantee) Limited

DISPOSAL NOTICE FOR UNSERVICEABLE/SCRAP ITEMS

1. Central Power Purchasing Agency, Islamabad Office invites sealed offers (Single Stage Single Envelope) from the interested parties for disposal of unserviceable/scrap items as per detail given in the documents.
2. The items are lying at CPPAG, Islamabad located at **Blue Area, Islamabad** and are being sold on **“As is where basis is”**. Interested bidders can visit/inspect the same on working days between 10:00 AM to 4:00 PM.
3. Documents containing detailed terms and conditions is available on CPPAG website (<http://www.cppa.gov.pk>).
4. Bid rate should not be less than Rs.500,000/- & Earnest money of **Rs.50,000/- (Rupees Fifty Thousand only)** in the form of Pay order/demand draft (**cash not acceptable**) shall have to be deposited by the prospective bidders for participation. The same will be returned to the unsuccessful bidders through written request after lifting of disposal items by the successful bidder.
5. The highest bidder will have to deposit 100% of the total offer price and additional payment of advance tax (10% for filer & 20% for non-filer) in form of pay orders/Bank draft within Seven (07) working days after the issuance of “letter of acceptance” failing which, their earnest money may be forfeited, and the company reserve the right to award the work to the next highest bidder.
6. Delivery to be taken by successful bidder after full payment and will remove and load the items at its own Safety, Risk, Cost and labor from the premises of the office within one week from issuance of acceptance letter.
7. The company is held harmless from any/all claims and losses, acquiring from or resulting to any/all bidders, materials, labor, and any other person. In connection with the performance of this public auction, bidders must accept all responsibility for being aware of which items are available and current condition.
8. Bids must be received to the address on or before **Friday, May 24, 2024 up to 11.00 AM**. Bids will be opened on same day at **11:30 AM**, in the office of CPPAG.
9. This disposal notice is only an invitation to offer and CPPAG reserves the right to accept or reject all proposal at any time.

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A. Instructions to Bidders & Terms and Conditions:

1. Tenders/quotations submission Schedule: **May 24, 2024 up to 11.00 AM**
2. Quotations Opening Venue/Schedule: CPPAG, Islamabad **May 24, 2024 @ 11:30AM.**
3. *Earnest money of Rs. 50,000/- (Rupees Fifty Thousand only) in the form of Pay order/demand Draft (cash not acceptable) shall have to be deposited by the prospective bidders for participation which may be refundable after scrutiny of the bids to the unsuccessful bidders through written request.*
4. Disposal period not more than 10 working days from the receiving of Acceptance Letter.
5. Validity of Quotations from the opening date: **60 Days**
6. Mode of Payment: Successful Bidder shall have to submit the payment as per the following schedule.
 - a) 100% of quoted amount within 07 working days after issuance of acceptance letter.
 - b) Amount payable as per the actual quantities/weights, before picking up and taking away, the items from the office premises.
7. Amount of applicable taxes will be submitted separately by the bidder in the shape of payment order/demand draft.
8. Partial, incomplete and conditional bids will be rejected.
9. The bidders are strongly encouraged to visit the site to get first-hand information regarding the condition, make, etc. of the items and their quantum before submitting the quotations.
10. If the bidders have any queries regarding any item mentioned in the document, the same shall be communicated to this office at least **03 days** prior to the date fixed for submission & opening of the quotations.
11. Quotations shall be opened on the date, time and venue as mentioned above in the presence of bidders or their authorized representatives who may like to be present.
12. Bids will be checked by the company for any arithmetic errors. Where there will be a discrepancy between words and numeric then the higher total amount will govern.
13. The company will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the auction in question like pooling, or giving bribery/ prizes or any sum of money etc. to the persons responsible or engaged in procurement process or to other prospective bidders; or the company will declare a firm ineligible, either indefinitely or for a stated period of time, to be

- awarded a contract within its jurisdiction if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing, a contract.
14. No Price Adjustment shall be made for any variation in the market prices, taxes/ duties or change in wages or the Law.
 15. 10% advance tax will be charged on gross amount of items for filers and 20% on non-filers as per income Tax ordinance clause 236A and has to be submitted before lifting up items from the Office premises.
 16. The Company reserves the right to recover any amount from the payable amounts to the Successful bidder against any losses or damages incurred to the property or persons of the Employer due to the Successful bidder or his workers negligence.
 17. In context of this contract, the successful bidder shall indemnify the company regarding all claims of compensations, claims, taxes, duties etc. in whatsoever form from any labor organization, government department, regulatory authority, court of law, or any other authority at any time during the execution of the Contract or after the execution of the contract.
 18. The successful bidder shall be responsible for any loss or damage to the company property or persons etc. during or due to the operations carried out by the successful bidder under this contract.
 19. The contractor shall be responsible for collection of all the items at designated location.
 20. Bid must be quoted on the prescribed format otherwise the bid will be rejected.

B. Financial Bid

Name of Firm		
Phone & Mobile Number		
N.I.C/NTN		
GST No.		
Tender applied for <u>Disposal of Unserviceable / Scrap Items</u>		
Call Deposit Amount		
Call Deposit No.		
Items Description	Bid Price (Without Taxes) not less than Rs.500,000/-	Remarks
Furniture, fixtures, Server Machine, Dry Batteries, UPS 3KVA, CCTV Cameras, Attendance Machines, Water Dispenser, Exhaust Fans, Pedestal Fans, other electrical & plumbing items and miscellaneous items.		<u>“AS IS WHERE IS BASIS”</u>
Note: All Govt Taxes will be applicable & recovered as per rules. Which will be paid by successful bidder in addition to the bid price. Overwriting is not acceptable. Successful bidder will deposit all payment on spot.		

Attachment:

1. Attached the Copy of CNIC (in case of individual)

NOTE: Bid must be quoted on the above prescribed format otherwise the bid will be rejected.

List of Disposal Items (Furniture & Fixtures) Other Misc Items		
Sr. No	items	Quantity
Furniture & Fixture		
1	Work Station Four Panel(Inter Wood)	11
2	Work Sation Single Glass top (Inter Wood)	78
3	Iron Foot Table (Inter Wood)	5
4	UPS 3KVA delta	1
5	Dry Battaries 26 AH	16
6	Server Machine	1
7	Office Table 4 feet into 5 feet	1
8	Almariahs (inter wood 6 into 3.5)	16
9	Meeting table (14 into 5)	1
10	Breacket Fan	4
11	Exhaust Fan	3
12	Pedistal fan	1
13	Almariahs Iron (3 into 6)	1
14	Drawers	12
15	CPU Trolley (iron)	60
16	Water Dispenser	1
17	CCTV Camera	11
18	Reception Counter	1
19	Wood Table (4 feet / 2.6 feet)	60
20	Executive Table wood (6 feet 4 feet)	6
21	Work station 3 panel (White)	3
22	Shelf Rack wooden	3
23	Work Station (4 feet into 20 inch	10
24	Attendance machine	2
SCRAP		
1	Shyreder	2
2	AC Gas cylender empty	12
3	Safon shower etc Scrap	26.5 Kg
4	Switch socket Scrap	36 kg
5	Selling light scrap	38.5 kg
6	Iron scrap	34 kg
7	Electric Cable Scrap	18 kg
8	Electric Heater	4
9	Sludge pump	1
10	Exhusat Fan	5
11	Phaone set	13
12	mix blubs	100
13	electric distibution board 3 phase	9
14	Camode	9
15	Wash Basin	6